



Columbia City Council Meeting Recap
Council Chamber, Columbia City Hall
7:00 PM
Monday, March 16, 2020

INTRODUCTORY ITEMS

(The Mayor made an initial statement and indicated that they have introduced new safety measures for people attending city council meetings. They have asked to implement social distancing measures with people sitting in non-adjacent seats; general hygiene measures; and have limited the room to 50% of its capacity. Overflow rooms were established in nearby meeting rooms in City Hall. The Mayor also indicated that they would adjust tonight's agenda significantly. These additional changes are described in the following report.)

Pledge of Allegiance

(Recited as indicated.)

Roll Call

(Present: Treece, Trapp, Ruffin, Pitzer, Skala, Thomas, Peters)

(Absent: None.)

Approval of Minutes

(Minutes from March 2, 2020 were approved.)

Adjustment of Agenda

(Four items related to short term rentals had been remanded to P&Z. P&Z recommended against these items. A suggestion to table all four items until June 1, 2020 was made and there was consensus among the council members that they would vote to table when the four individual bills came up for discussion on tonight's agenda.

The Mayor also added item R46-20 as a special item – a declaration of emergency to protect the health and welfare of the city. Peters asked if copies of the resolution were made available and it was indicated that copies were available. The Mayor asked to remove R37-20 and R40-20 from the Consent Agenda tonight in order to streamline the number of public hearings that would be scheduled for the April 6 council meeting. the April 6 meeting.

No other adjustments were made. All adjustments were approved.)

SPECIAL ITEMS

(This item did not appear on the original council agenda and was added at the beginning of the March 16 meeting.)

R46-20 Emergency Resolution – A declaration of emergency to take proactive measures to protect the health and welfare of the city and enact regulations.

The Mayor indicated that he had had meetings with law enforcement personnel, local hospitals and health care providers and the public health officials of the city. The Mayor believes that we are in a position to take proactive steps to optimize use of available resources and protect the general health of our citizens. He indicated that Stephanie Browning will make an additional presentation.

Stephanie Browning indicated that as of noon today the CDC had updated its website and cases of COVID-19 and related deaths had continued to increase. Between Friday and today, the number of cases nationally have doubled. Only ten people have been tested for the virus in Boone County at this time. None have been determined to be positive. At this time, there is no place to get a free test. We have been watching what has unfolded globally. We have the opportunity to learn from what they have done. COVID-19 comes on fast, so we believe there is a challenge. We are following the CDC recommendations for limiting public gatherings of any size. We have the opportunity to flatten the curve. We want to avoid a surge of patients in our local hospital system since we also serve other nearby areas.

The Mayor noted that the resolution before us comes from Chapter 7 of the city code dealing with civil defense as well as Chapter 11 dealing with health. This is the basis for an emergency declaration. We do have a lot of hospital bed space here, but now, many are already filled with other cases. We could be disproportionately impacted by this virus, so the time to act is now to reduce the potential impact.

The Mayor introduced a resolution that would enable the city to take steps to limit the spread of Covid-19 and protect the general health of area residents and visitors. Included in the measures available to the city are:

1. Recommending the city follow the CDC guidelines of prohibiting events of 50 people or more. This includes making restaurants and bars have a maximum capacity of 50 people (including staff) or utilizing 50% of capacity, whichever is less.
2. Restricting gatherings of 25 or more particularly in places of worship or other public events.
3. Working with schools and at the higher education level to suspend classes in person while continuing the essential functions of those campuses.

The resolution will give City Manager John Glascok and Columbia/Boone County Department of Public Health and Human Services Director Stephanie Browning "the authority that they need, under our existing ordinances, for both civil defense and epidemiology, to take whatever actions necessary to enforce that,". It is not limited to the specific items listed here.

We need to protect people and small business owners. Government needs to do its part. We will suspend all board and commission meetings for the near future. We need to show compassion for those people who will be laid off, who don't have access to childcare or other basic needs.

Skala asked that we go over the specific steps that could be considered. Browning listed the following items that COULD be used, noting that this list is only a list of potential actions that could be taken. The City Manager indicated that he plans to announce a state of emergency and outline the full parameters by 4:00 PM tomorrow. Legal staff said that this is a fluid situation so orders can be modified as needed. Legal staff indicated that the list of potential measures includes the following:

- Limiting gatherings of more than 25

- Limiting all places of public accommodation including bars, restaurants, hotels and churches
- Encouraging small events to adopt social distancing measures
- Suspend all conferences
- Suspending non-essential travel or meetings
- Encourage employees to work remotely
- Cancelling as many public events as possible
- Restricting public and private assemblies
- Following orders from the public health department and the city
- Taking steps to make sure city employees have appropriate protection
- Limiting access to school facilities
- Quarantine if necessary
- Cancelling activities that draw susceptible populations
- Cancelling all board and commission meetings
- Taking steps to deliver food and medicine to people in need under the emergency
- Empowering the municipal judge to suspend dockets if necessary
- Taking control of supplies
- Taking necessary steps to facilitate these steps

The municipal court has guidelines from the Missouri Supreme Court and these new rules will facilitate his plans for court management. Pitzer noted that these are extraordinary steps, but they are required and it is incumbent upon all of us to support these steps. Skala said these actions may seem aggressive, but he thinks the science and the experts indicate compliance. Peters asked about imposing sanctions on gatherings of people who are more likely to be susceptible. Legal staff said it could include senior center activities. She also asked about the authority to take immediate action. The City Manager said that if something dire occurred, he could address the situation without holding a public hearing. It could also include erecting temporary housing or shelters or establishing testing centers without going through P&Z.

Trapp asked about taking control of supplies or places. The Mayor said that means they could have a lodging establishment convert to housing sick people. The Mayor noted that in 1918 the city commandeered the Tiger Hotel to house sick individuals. There was discussion about restaurants establishing procedures where social distancing could be observed. Peters asked about using gymnasiums or meeting rooms for public activities. The Mayor said it is the intent to close the ARC to coincide with the closing of Columbia Public Schools and while they are asking other private gyms to close.

Browning said they want to do the right thing and be consistent with what other localities have done. You could have a movie theater that was open if you spaced people and limited attendance, so there is some discretion. We need to flatten the curve and look at the science of all of it. There are places we go to be healthy, but in some cases, they may be places that spread the virus.

The Mayor opened the public hearing.

The first speaker said he is the CEO of the Tiger Hotel. He said that he would like some clarity on the rule about limiting capacity to 50%. Is it 50 people or the use of fifty rooms? Secondly, taking control of any supplies or facilities sounds like martial law or eminent domain. Is that correct? Are court proceedings suspended giving us no recourse? He thinks that on many levels this stuff makes sense and it is

pragmatic, but there may be some overreach and may need some common sense. The Mayor said that it would be the city manager and the director of public health who would make those decisions. He said that his pop up store does have hand sanitizer supplies and that sort of thing and that they can help with day cares and some local businesses. They are following proper procedures and helping people get supplies. Trapp said he thought it was good thinking.

The next speaker represented the Chamber of Commerce. He indicated that they held an executive board meeting and this resolution was discussed. The executive board has this statement. His board supports this action, but understands its potential impact. They want to be collaborative on this going forward. They also thanked the city manager and other people who are faced with making very difficult decisions right now. The Mayor said that economic recovery from this will be important and there may be ways to improve access to unemployment funds and other assets. This will have a big impact on our restaurants, hotels and other venues that hosted visitors. The speaker said they are working with the US Chamber and are looking at payroll tax suspension and other measures.

The next speaker coughed, wiped down the podium, and then said that as they were going through the measures she noticed that the places we are closing are places where homeless people go. Places like the library and other public areas. Please keep them in mind. The Mayor said they are dealing with that aspect as well as childcare, technology and other areas of life. Browning said that they have already hit the streets to provide thermometers and sanitary products to homeless people as well as sleeping bags, tents and basic supplies.

The next speaker said he frequently speaks about the problem of our homeless people. He wanted people to stress hand washing. It is very important and we never mentioned that tonight. In terms of the homeless, we may be having an issue of Harbor House not having food at noon today because of the virus. Life has been busy since the first of January. I have been sick. I couldn't talk. Each of us has something we face every day. He got in a car wreck trying to help someone else. Each of us has our own tough road and we need to remember that. Thank you for what you are doing.

The next speaker was the health manager at Sycamore. She asked about the future and what would we look for for things to return to normal? How good does it have to get for us to operate our business freely? We need to know what will happen. We will probably still be open, but we need to know how long this goes on and what to look for. Browning said there is no hard and fast rule, but it could take between 8 and 20 weeks to flatten the curve. In China, some places have already returned to normal. The situation is fluid, so keep an eye on it as we go forward. Peters said we want to open as soon as possible, and it was a good question. Skala said this will also depend on our ability to test. Until we can do that, we won't really know, will we? The city manager said we can also measure how stressed our local hospitals are. The speaker indicated they will operate responsibly.

Thomas said he believes this kind of aggressive action is essential. He believes that we are fortunate that we can implement these measures before we have cases. Trapp complimented the Mayor's action on this issue as well as city staff. He will support these actions. He also noted that there was a real effort to provide sleeping bags and tents to homeless people and when the demand for beds drops, we need to know that people can survive on their own. He said that the harbor House issue was one of switching from dine in meals to a box lunch program. If the advice is to shelter in home and you don't have a home, it is tough to do. We need to figure out how to deal with people who get infected and have no home.

Skala said he thanked the staff. He said that South Korea did a better job of Italy in addressing this problem, and it is because Italy waited too long. He believes that some data says that some younger people could be spreaders of this even if they are not the most vulnerable. He supports this.

The motion to approve the resolution passed unanimously.)

John Glascock indicated that upon passage of that resolution, he signed a declaration of emergency of the city at the desk. That resolution became effective immediately.

S13-20 Swearing in of David Sorrell as Utilities Director of the City of Columbia.

(Action: City of Columbia Utilities Director Tad Johnsen retired effective March 13, 2020, after 26 years of service with the City of Columbia. City Manager John Glascock has chosen Dave Sorrell as the new Director of Utilities, effective March 14.

Sorrell began with the City in 2001 as a civil engineer in the Public Works Department and moved over to the Water & Light Department (now the Utilities Department) as an engineering specialist in 2006. Before all the utility service lines were in one department, sewer, stormwater and solid waste were part of Public Works. Sorrell went back to Public Works in 2010 to serve as the sewer utility manager and transitioned to the engineering manager in charge of sewer and stormwater in 2012. In 2015, Sorrell became the assistant director of utilities managing all aspects of operations for the City's Sewer Utility, Stormwater Utility and Solid Waste Utility.

Sorrell has a bachelor's degree in chemical engineering from the University of Missouri and holds a Professional Engineer license. He will be paid \$145,000 per year.

S14-20 Presentation of the Fiscal Year 2019 Financial Audit.

(Action: The City of Columbia's finances have been audited in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States.

RSM has issued The Comprehensive Annual Financial Report on the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City of Columbia, as of the year end September 30, 2019.

This report was prepared by the staff of the Finance Department in close cooperation with the external auditor, RSM US LLP. Responsibility for both the accuracy of the data and the completeness and fairness of the presentation, including all disclosures, rests with the City. Staff believes the data, as presented, is accurate in all material aspects, that it is presented in a manner designed to fairly set forth the financial activity of its various funds and that all disclosures necessary to enable the reader to gain the maximum understanding of the City's financial affairs have been included.

The following information was also transmitted to the Finance and Audit Committee for consideration:

Audit adjustments proposed by the accounting firm and recorded by the City are as follows:

- Water and Electric fund—Reclass capital assets from CIP to depreciable assets and record related depreciation for the fiscal year.

Uncorrected Misstatements- We are not aware of any uncorrected misstatements other than misstatements that are clearly trivial.

Internal Control Matters and Compliance Findings - We have separately issued a report on internal control over financial reporting and on compliance and other matters based on an audit of the basic

financial statements, as required by Government Auditing Standards. This communication is included with the City's Compliance Report for the year ended September 30, 2019.

Consultation With Other Accountants We are not aware of any consultations management had with other accountants about accounting or auditing matters.

[A COPY OF THE ENTIRE CONSOLIDATED ANNUAL FINANCIAL REPORT \(CAFR\) IS AVAILABLE AT THIS LINK](#)

A speaker from the auditing firm indicated that the city had received a clean opinion which is the highest level possible and that the audit does cover all financial accounts of the city. He noted what items are specifically included in the audit and noted that they are all reasonable. He also noted that they reported out opinions on classifications of depreciable assets and that was reported to city staff and the Finance and Audit Commission. There was no difficulty in getting information from any department. The designation of being a low risk auditee helps keep costs down. Compliance by CBDG and Street federal grants are important.

The Mayor asked if this was a performance audit. The speaker said no and that a performance audit could look at issues like efficiency, personnel policies and other operational factors. Pitzer asked how much they look into city transactions and classification of assets. The speaker said they test non-capital asset use, how cash is used and other things until they are comfortable.

There were no other speakers.
No further action was taken.)

APPOINTMENTS TO BOARDS AND COMMISSIONS

BC3-20 Board and Commission Applicants.

Convention and Visitors Advisory Board: Bret Morrison

Housing and Community Development Commission: Thomas Rose

SCHEDULED PUBLIC COMMENT

SPC16-20 Jeff Stack - Open Public Spaces for Our Unhoused Kin.

(Action: The speaker said he had mixed feelings about the work of local churches in housing homeless people and other places like Room At The Inn. He thanked the city and staff. But he is also sad. On Saturday, that was the last night of season that they will be operating. Our shelters will be full, and now people will be back on the streets. Tents are not always enough. As a city and county we need to step up. People have no choice but to make do on the streets. Shelter is more important than thermometers and antiseptic wipes. We need to be in places like the Armory if they are not going to be used for other public gatherings. He noted that there are some development projects on the agenda that only benefit a few people. We need help for individuals who have great difficulties. Think about the economic impacts. What if we could spend just \$15 a night to help all these people? What if they go to jail instead? It costs more to house them there.)

SPC17-20 Beth Hastings - Comments about Public Transit.

(Action: this speaker did not appear.)

PUBLIC HEARINGS

PH9-20 Proposed construction of the Runway 2-20 extension project at the Columbia Regional Airport.

(Action: This project is to extend the primary runway by 900 feet. After construction is complete, Runway 2-20 will have an ultimate length of 7,400 feet. This additional length will allow for larger

aircraft, increased take off and stopping distances, and will allow current air carriers to take off without weight restrictions.

This extension was identified and approved by the Federal Aviation Administration (FAA) in the Capital Improvement Plan (CIP). The FAA will fund \$10,051,760.00 (90%) and the City will fund \$1,005,176.00 (5%) for a total construction cost of \$11,056,936.00. The design services contract for this project was executed by Council on January 7, 2019.

Pitzer asked about reduction in flights and staff said they had not seen significant reductions yet. Staff also said that they have been awarded a grant to expand service, but that is not likely to occur in the short term, but the grant can be extended.

A speaker said he thought construction of the airport should be ceased and believes that the airlines are two months away from bankruptcy.

The next speaker represented the Chamber of Commerce and said the airport is vital and has grown because of great support from the community. It is vitally important, and we support this.

There was no additional discussion.

This was the public hearing only. Action on this bill appears under the next item.)

B52-20 Authorizing construction of the Runway 2-20 extension project at the Columbia Regional Airport; calling for bids through the Purchasing Division.

(Action: This item was approved unanimously.)

PH10-20 Consider the FY 2019 Consolidated Annual Performance and Evaluation Report (CAPER).

(Action: The CAPER evaluates performance of HUD funded activities in the City of Columbia. It reviews expenditures and progress in meeting objectives in 2019, the last year of the 2015-2019 five year plan period. The report includes uses of the City's CDBG and HOME formula resources that address the HUD national objectives to provide "decent housing, a suitable living environment, and expanded economic opportunity" for low-income populations.

These activities include use of HUD funding, as well as other public and private funding. The City expended \$1,069,619.98 in CDBG funds and \$656,403.50 in HOME funds during the reporting period. Areas with significant accomplishments included the following:

- Assistance to 54 new homeowners.
- Homebuyer education to 209 participants.
- 37 home repair and accessibility improvement projects through Services for Independent Living (SIL).
- Completion of renovations to the CMCA Worley Head Start facility.
- Job training to 19 low income minority youth through Job Point.
- Completion of construction 4 additional permanently affordable owner-occupied homes.
- Demolition of 2 vacant and dilapidated structures

No members of the public spoke on this issue and there was no further discussion.)

This was the public hearing only. Action on this issue appears under the following item.)

R44-20 Approving the FY 2019 Consolidated Annual Performance and Evaluation Report (CAPER).

(Action: The report was accepted unanimously.)

PH11-20 Proposed replacement of the pervious pavement in parking areas located in the alleyway north of the City Government Center.

(Action: The Parking Utility staff has identified a need to replace the pervious pavement in the parking area located in the alley north of the City Government Center, along the south side of the plaza parking garage. The pavement is deteriorating to a point that it will be creating a potential safety issue of a dropped edge next the existing concrete drive if not addressed this year. Staff has also determined the green "Filterpave" pavement section that was installed as part of a pilot project a few years ago has become severely clogged with fines and will also need to be replaced.

Staff intends to replace these two pervious pavements with a "Paverdrain" block system pavement. This product was used as part of a Missouri Department of Natural Resources grant at the Grissum building in the staff parking lot. This system has no issues of clogging and is performing to the MoDNR grant specifications.

The estimated cost of the project is \$70,000, the Parking Utility set aside \$30,000 in the 2020 budget to begin the investigation into what was needed to make these improvements. Now that a final scope has been determined, staff has requested Council authorize a \$40,000 appropriation from the Parking Utility retained earnings account to the City Hall Alley-Parking Pavers capital improvement project account (Council Bill B50-20). The project is expected to begin early spring of 2020.

Thomas asked if this technology is superior to the old materials. Staff said the old stuff is not being made anymore and the blocks can be laid by hand. This will help us maintain our stormwater management at this site. Thomas asked if this will also allow for parking. Staff said in this confined space this makes sense. Otherwise, you could drain into a detention pond. Skala said he remembered the old discussion and thought this was supposed to have been subject to a regular maintenance schedule. Staff said that's correct and this will be vacuumed once a year. If is structurally better and has larger openings that are more accessible and easier to maintain. Staff said they will have to work around the city drive up window to get all of the area redone.

There was no public comment.

The motion was approved unanimously.)

PH12-20 Proposed construction of sanitary sewer and storm water improvements to the Cullimore Cottages project located on the west side of Eighth Street and north of Fairview Avenue.

(Action: This public hearing concerns the construction of storm water and sanitary sewer improvements near 1101 N. 8th Street and Rear Coats Alley. The estimate for this project is \$171,150.30 and will be paid from City general revenue surplus funds and CDBG. Council approved the Final Plat for the Cullimore Cottages project on November 4, 2019, which included the design storm water and sanitary improvements.

Ruffin asked if this would affect the surrounding neighbors? Staff said it would in a positive way by improving the areas sewer system. Peters asked if this helps with the Jeff Junior sewer issue? Staff said this will be connected to the same sewer lines as the Jefferson Middle School property. It will only discharge 8 gallons per minute so it will not have a significant impact on any other capacity for the neighborhood.

There was no public comment on this issue.

Trapp said he thought this was a good project and that there were a lot of things that had to happen to make this happen.

A motion to approve was made and approved unanimously.)

OLD BUSINESS

(The next four items dealing with short-term rentals were all tabled until the June 1, 2020 city council meeting.)

B348-19A Amending Chapter 29 of the City Code to establish use-specific standards governing the operation of short-term rentals (Case No. 31-2019).

(Tabled at the February 3, 2020 Council Meeting.)

(Action: On February 3, 2020 the City Council conducted a continued public hearing on Short-term Rentals and made several amendments to the ordinance that had originally been presented to the Council in November 2019. The Council referred the amended ordinance to the Planning & Zoning Commission for further proceedings. The Commission conducted a public hearing on the amended ordinance on March 5, 2020 and voted 8 to 1 to NOT SUPPORT the zoning code amendments and original draft language that it was presented with.

Commissioner objections to the ordinance were varied and principally focused on the belief the ordinance was too complicated, provided regulation without protection of neighborhoods, and included standards that were situation-specific and not generally applicable (i.e. 95-day limited on un-hosted STRs and un-hosted STRs adjacent to owner-hosted STR).

Additional comments offered by Commissioners indicated a belief that current Chapter 22 regulations were sufficient to address STRs and other existing Code provisions could address enforcement/nuisance issues; a concern relating to omission of limits on the conversion of multi-family structures to STR status; a concern with the interpretation of maximum occupancy limits when a host is present; and a belief that too many “administrative approval” options were proposed in place of the Conditional Use Permit process intended to ensure neighborhood protections.

In short, many commissioners voted NO on the proposal for a variety of different reasons, but no one was really satisfied with the legislation overall. At Monday night’s meeting, council will consider a consolidated draft of the basic legislation and amendments to Chapters 29 (Unified Development Code), Chapter 22 (Rental Conservation Law), and Chapter 13 and 26 (Business Licenses and Taxation).

This item was tabled until the June 1st City Council meeting.)

B22-20A Amending Chapter 13 and Chapter 26 of the City Code relating to bed and breakfast establishments and short-term rentals of residential dwelling units.

(Tabled at the February 3, 2020 Council Meeting.)

(Action: **This item was tabled until the June 1st City Council meeting.**

B23-20A Amending Chapter 22 of the City Code to add short-term rental provisions to the City’s Rental Unit Conservation Law.

(Tabled at the February 3, 2020 Council Meeting.)

(Action: **This item was tabled until the June 1st City Council meeting.**

B46-20 Establishing an administrative delay in the enforcement of Chapter 29 regulations related to short-term rentals, Chapter 22 regulations related to the requirement to obtain a short-term rental un-hosted certificate of compliance, and Chapter 13 regulations related to the requirement to obtain a business license.

(Action: **This item was tabled until the June 1st City Council meeting.**)

B51-20 Authorizing a contract for sale of real estate with BAMDA Properties LLC for the acquisition of property located at 1206 Bowling Street to be used by the City Utilities Department as part of the Municipal Power Plant and Electric and Water Distribution Complex campus of buildings.

(Action: In July of 2019 the City received notice from the owner of 1206 Bowling Street that the property would be coming available for lease in September of 2019 if the City was interested. Staff responded that leasing the property was not of interest but that a purchase of the property may be. Purchasing properties along Bowling Street was one of the recommendations of a previous Water & Light Complex Site Analysis & Usage Plan performed by Yaeger Architecture in 2013 (attached). In August Moore & Shryock appraised the property and produced an appraisal report (attached) of the light industrial property located at 1206 Bowling Street. Their appraisal indicated that the market value of the property was \$450,000. Staff shared the report with the property owner who indicated that a sale would be possible for the appraised market value.

Staff also had an Environmental Site Assessment performed by Midwest Environmental Consultants. The assessment did not reveal evidence of recognized environmental conditions in connection with the property with the exception of a floor drain in the southern portion of the building that contained an unknown liquid with a slight petroleum sheen. Other properties in the area which may environmentally affect this property include several that the City currently owns including the current Electric and Water Distribution Complex south of the Business Loop as well as the Municipal Power Plant. Staff believes the environmental risk to be small incorporating this property into the existing campus.

The Water Utility plans to utilize the building for equipment storage. This will help alleviate parking problems on the Electric and Water Distribution Complex south of the Business Loop. The purchase price for the property is \$450,000.00 and will be charged to Capital Improvement project W0263-Construct Warehouse & Enclosed Parking for which funding has already been appropriated.

There was no public comment.

The item was approved unanimously.)

CONSENT AGENDA

(All items remaining on Consent Agenda approved unanimously as submitted.

Two items were removed completely and not discussed for consideration.)

B47-20 Approving the Final Plat of “Spencer’s Crest, Plat 4-B1” located on the west side of Range Line Street and south of Rain Forest Parkway; authorizing a performance contract (Case No. 32-2020).

B48-20 Amending Chapter 14 of the City Code to provide reserved parking for police vehicles along a portion of the south side of Walnut Street.

B49-20 Authorizing Amendment No. 1 to the contract with Boone County, Missouri relating to ongoing maintenance responsibilities of roads along the geographic boundary of the Columbia city limits.

B50-20 Amending the FY 2020 Annual Budget by appropriating funds for replacement of the pervious pavement in parking areas located in the alleyway north of the City Government Center.

B53-20 Amending the FY 2020 Annual Budget by appropriating a disbursement from the Conley Fund to the Department of Public Health and Human Services for utility assistance.

B54-20 Amending the FY 2020 Annual Budget by appropriating funds to the Office of Sustainability for training expenses.

B55-20 Amending Chapter 29 of the City Code relating to the installation of street trees in public rights-of-way (Case No. 105-2019).

R37-20 Setting a public hearing: proposed replacement of a portion of sanitary sewer under Providence Road between Nifong Boulevard and Peachtree Drive.

(REMOVED FROM CONSENT AGENDA) (Adoption of this resolution would have added the item to the council agenda for April 6. It was removed in an effort to streamline the agenda for that night.)

R38-20 Setting a public hearing: proposed replacement and improvement of the storm drainage infrastructure on a portion of Ross Street west of William Street.

R39-20 Authorizing a participant agreement with National League of Cities for membership in the 2020 Leadership in Community Resilience program relating to climate action activities.

R40-20 Granting temporary waivers from the requirements of Section 16-185 of the City Code to allow possession and consumption of alcoholic beverages for three (3) Ninth Street Summerfest events.

(REMOVED FROM CONSENT AGENDA) (Adoption of this resolution would have authorized three Summerfest events on April 18, 19 and May 2. These are dates when the city intends to limit public gatherings, so the item was removed from consideration.)

R41-20 Adjusting stipends for City Council members.

R42-20 Authorizing a subaward agreement with the Missouri Police Chiefs Charitable Foundation for Peace Officer Standards and Training Program (POST) approved online training for City of Columbia police officers.

R43-20 Authorizing a professional architectural services agreement with Columbia Associates Architecture & Interior Design, Inc. for professional design services and preparation of construction documents for the proposed indoor pavilion project at A. Perry Philips Park.

NEW BUSINESS

(None.)

INTRODUCTION AND FIRST READING

(All items introduced as read.)

(The Mayor noted that all items but 45-20 will be on the Consent Agenda on April 6 so there will only be one item under New Business.)

PR45-20 Adopting the Crime Prevention Through Environmental Design (CPTED) concept and principles; incorporating cost-efficient CPTED principles and practices in proposed land development and redevelopment projects; and providing for the implementation and enforcement of CPTED standards.

B56-20* Authorizing an annexation agreement with Danny R. Summers and Sylvia M. Greer for contiguous property located at the terminus of Cherry Bark Court and south of Old Ridge Road (3805 Cherry Bark Court) (Case No. 50-2020).

B57-20* Approving the Final Plat of "Rock Bridge Elementary Subdivision" located on the southeast corner of the Providence Road and Highway 163 intersection (5151 S. Highway 163); authorizing a performance contract (Case No. 5-2020).

B58-20* Approving the Final Plat of “Old Hawthorne Plat 14” located on the south side of Wild Horse Court and east of Rolling Hills Road (5404 Wild Horse Court); authorizing a performance contract (Case No. 71-2020).

B59-20* Authorizing construction of sanitary sewer and storm water improvements to the Cullimore Cottages project located on the west side of Eighth Street and north of Fairview Avenue; authorizing the Purchasing Division to issue a contract for the project.

B60-20* Authorizing the City Manager to execute a grant of easement for underground electric purposes to Boone Electric Cooperative for the installation of underground electric power lines and electric cables and associated aboveground pad-mounted apparatus within the right-of-way located along a portion of the south side of International Drive to serve the Molly Thomas-Bowden Neighborhood Policing Center.

B61-20* Authorizing construction of improvements to the solid waste collection site located at 912 E. Walnut Street; authorizing the Purchasing Division to issue a contract for a portion of the work utilizing a duly authorized term and supply contractor.

B62-20* Authorizing the acquisition of easements for construction of the Tupelo Place and Larch Court sanitary sewer improvement project.

B63-20* Authorizing the acquisition of easements for construction of the Quail Drive storm water improvement project.

B64-20* Accepting conveyances for sewer and drainage and utility purposes; accepting Stormwater Management/BMP Facilities Covenants.

B65-20* Accepting a conveyance for underground electric utility purposes.

B66-20* Authorizing construction of the Taxiway C2 and apron expansion project at the Columbia Regional Airport; calling for bids through the Purchasing Division; amending the FY 2020 Annual Budget by appropriating funds.

B67-20* Authorizing an agreement with Columbia School District No. 93 for HVAC improvements at the Hickman High School natatorium; amending the FY 2020 Annual Budget by appropriating funds.

B68-20* Accepting the 2020-2021 STOP Violence Against Women Act (VAWA) program grant from the Missouri Department of Public Safety; authorizing an Award of Contract and Certified Assurances and Special Conditions.

B69-20* Authorizing an agreement for professional services with ETC Institute for a perceptions survey relating to the form and function of the City of Columbia website; amending the FY 2020 Annual Budget by appropriating funds.

B70-20* Authorizing an agreement with Boone County, Missouri, on behalf of the Boone County Children’s Services Board, for the purchase of services for training to address perinatal distress; amending the FY 2020 Annual Budget by appropriating funds.

B71-20* Authorizing a cooperative cost-share agreement with Boone County, Missouri, The Curators of the University of Missouri and the Mid Missouri Solid Waste Management District for the City’s solid waste collection event for household hazardous waste, electronic waste and tires.

B72-20* Authorizing a cost allocation agreement with Columbia Public Schools for construction of a sidewalk along the north side of St. Charles Road between Demaret Drive and Battle Avenue; amending the FY 2020 Annual Budget by appropriating funds.

REPORTS

REP17-20 Business Loop Community Improvement District (CID) - Annual Membership.

(Action: The following individuals were recommended for seats on the Business Loop CID:

Michele Batye, Flooring America; Crystal Garza-Matthews, McDonald’s; James Roark-Gruender, Passions; Chelsea Rose, US Bank.

The Mayor indicated that he wanted to interview all candidates before making an appointment so asked to delay consideration of this item until at least the next meeting. He indicated he had trouble contacting the CID today.)

No action was taken.)

REP18-20 Community Foundation of Central Missouri 2020 Report.

(Action: The Community Foundation of Central Missouri (CFCM) was organized in June 2010 and publicly announced in November 2010. The Council, with engagement of local volunteers, completed a visioning process, and one of the resultant goals was to establish a local community foundation as a means to secure more funding for the nonprofit community, including City of Columbia programs and services. CFCM is now in its tenth year of service.

In 2019 alone, over \$2,500,000 was granted or gifted out for nonprofit services through the Community Foundation of Central Missouri. CFCM's primary function is the administration of component, or segregated, funds under the Community Foundation umbrella. Each fund has a donor (or donors), who makes a strategic gift to open a fund with the Community Foundation to help enable them to achieve their charitable goals. The CFCM then distributes grants to applicants in the following general categories:

- Human capacity development, especially for disadvantaged persons
- Planned giving and development support for nonprofits
- Senior adult services
- Arts
- Environmental sustainability and public spaces
- Economic and public development

CoMoGives, a service of the Community Foundation of Central Missouri, has collected and distributed \$3,715,955 to Columbia nonprofits since 2013, benefitting over 200 local agencies.

A speaker indicated that they have established a pandemic fund and are seeding it with \$10,000. They will seek additional funds. Grants from the fund will not necessarily be first come, first served. They will be judicious. They are looking for additional large leadership gifts of \$10,000 or more as early as tomorrow. This is modeled after the St. Louis and Seattle models.

The Mayor asked how funds would be prioritized? The speaker said they are looking at people who will be affected financially; those who may have utility needs; technology needs; health needs. Some gifts will be cash grants. We seldom give money directly to people, but we will consider that in this unusual instance. Thomas asked about the time frame for distribution of funds. The speaker indicated they could expect the first funds to go out within a week. Peters asked if they have already identified some groups to receive funds. The speaker said people who are affected by school lunch interruptions so the Food Bank will be eligible. They also said Aging Best will be in line because of their meals program for seniors. Ruffin asked if any of these funds could be used for testing for people who are not covered by some other program. The speaker said they could consider that.

No further action was taken.)

REP19-20 Communication from the Climate & Environment Commission regarding 2020 priorities.

(Action: The Climate & Environment Commission unveiled a new report that outlines their priorities for 2020. The criteria they used to set priorities was: Is it achievable? Will it affect a lot of people? Is there a leverage point? Can it be done within a year?

Here are a few key provisions from that new set of goals:

- Develop a process for requiring mitigation, adaptation and climate equity impact assessments for all new policies and projects that meet threshold criteria, such as cost burden, vulnerability or increase to net emissions.
- Codify through ordinance Columbia Water & Light's responsibility to meet 100% renewable energy generation or purchase by 2035.
- Include CAAP priorities in Columbia Water & Light's long-range electric and water resource planning goals.
- Ensure Climate Commission goals are reflected in Integrated Electric Resource and Master Plan
- Establish a date by which all rental housing will be required to meet basic energy efficiency standards at license renewal.
- Continue to work with the Safe, Healthy and Affordable Housing (SHAH) Action Team from the Community Health Improvement Plan.
- Develop and test an energy performance rating / labeling program for homes listed for sale or upon rental license renewal.
- Introduce a policy to require all new and existing municipal buildings to meet and maintain energy and resource efficiency standards.
- Restructure all solid waste rates to reduce the amount of waste sent to the landfill.

Thomas noted that mode share in their plan shows enormous transit ridership – a 4000% increase? Have they actually talked about how that can be achieved? The speaker said they have not. Thomas said that there is currently no real funding plan for transit but that CATSO will include such expansion plans. He suggested that this commission should overlap with CATSO. The speaker said they look forward to that opportunity to create better alignment.

The Mayor said that all the mobilization that is occurring on the issue of the virus is admirable and he wishes we could do that same thing on issues like climate change. The Mayor asked if this provides guidance to city staff. The city manager said yes.

No specific action was taken on the report.)

REP20-20 2019 Citizen Survey Results.

(Action: The 2019 Citizen Survey results are now available, and guess what? The issues of most concern to citizens are: police and fire, utilities/infrastructure, and the condition of city streets. Overall, citizens were 78% satisfied with the level of services the city provides. Crime prevention and the condition of city streets declined when compared to the 2018 survey. Citizens gave high marks to the fire department, parks, solid waste department and city utilities (all over 80% favorable.)

Staff said that 9 out of 10 Americans felt good about how things are going in their personal lives. These results are all online and you can cross reference them by category and by areas.

No further action was taken.)

[LINK TO THE 2019 EXECUTIVE SUMMARY HERE](#)

REP21-20 Uncollectible Receivables.

(Action: Staff indicated that most uncollectibles were from city utilities and some will be written off, including some non-utility items. Some are loans, some are building permits, fines, etc. Peters asked why someone would not pay a building permit and how they could not do that? The new director said he would check. The Mayor asked if this could be tracked by name so they could be flagged if they apply for

something else? The director indicated that at one point in time, the city did not aggressively pursue non-payments. They have changed that policy. Peters specifically asked about a \$13,000 write off. The director indicated he will check. He also indicated they turn over non-payment of utilities to the collection department. Peters asked if one of the major offenders was still in business? The director indicated that they were out of business. This list is at least five years old before they go to collections. Some people who owe money are still in business, so we try to get them to pay.

Skala said he thought the city probably runs up a lot of time trying to collect these debts and wants to cover those costs as well. Peters wants to know what our policy is and how long you have to be overdue until you go to collections? Staff said first you get a letter, then you get a call, then you get cut off. We will get you a report on this. The director indicated that they are intalks about updating the whole collections system.

No further action was taken.)

REP22-20 Amendment to the FY 2020 Annual Budget - Intra-Departmental Transfer of Funds.
(Action: No further action required or taken.)

GENERAL COMMENTS BY PUBLIC, COUNCIL AND STAFF

Public

One speaker indicated that today is the first day that you could get a shot to cure COVID-19 (nationally). There are three things on the education side we need to focus on. You need plenty of rest to lower your stress. You need plenty of Vitamin C. Thank you.

Council

The Mayor said the charter requires the council to meet at least once each month. They are now scheduled to meet on April 6 and it will be bare bones. Some cities also allow bare bones for a quorum. **Pitzer** asked if any action we take must be in person? The Mayor said for now that is true but there is some legislative action that could change that.

The Mayor then asked about the April 20th meeting and would need to have an April 20th meeting to swear in the new member, otherwise the old members would continue. The Mayor also suggested that the city manager can delay any ordinance for up to 21 days. After that, he must come back to the council with an ordinance for approval. That describes the process. Legal staff said that if the city manager does something that counters a law or counteracts a council policy or agreement, he must ask for approval in within 21 days. If it is simply ministerial, he does not have to do that.

Skala said that communications will be paramount here. If we are not planning to meet bi-monthly regularly, then we need to stay in touch. If we can participate in hygienic practices, I think we can hold meetings at least once a month, with possibly a worksession. I don't think we are quite there yet to cut way back on all meetings or quorums. **Peters** said if you are sick you should stay home. She also suggested that each meeting that IS held should start with a COVID-19 update.

The Mayor said to the extent that P&Z are advisory and other commissions serve a purpose, they will be suspended. This Thursday is the last meeting for P&Z for a while. The commission reception is cancelled for this Wednesday. The Mayor does not want the clerk to have to call all members of boards, so board chairs should assume that responsibility.

Peters thanked the Mayor for his work on this virus issue and thinks he has done a good job. Skala agreed.

Trapp said that there is a pop up store at the Tiger Hotel for some business health-related items. The Mayor said they are looking for resources for small businesses who cannot find similar items.

The Mayor thanked City Manager Glascock for his work on this virus issue.

Staff

The City Manager Glascock said this is a time when we need unity. Let me know what you need. We will be responsive. Just call.

ADJOURNMENT
(Time: 9:24 PM)

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